

## ASQ 1401 Greater El Paso Section Leadership Meeting Minutes

Meeting Date: June 5, 2010

In attendance: Joe Lissberger, Ruddy Kittlitz, Jack Vaughn, Rajesh Tahiliani, Steven Schafer

### Planning for the next Work Shop:

Planned for March 2011 (18 and 19 are the dates being considered), Lead - Alfonso Enriquez. Topic for the workshop will be Statistical Training focused on what the new UTEP Doctorate Business Students need.

Ruddy has put together a topics sheet for the Statistical training and shared it with the Leadership Committee.

Jack Vaughn and Rajesh Tahiliani will talk to Pat Eason at UTEP to discuss the needs of the UTEP Doctorate Business Students to further finalize the agenda for the training.

Doug Montgomery has accepted (May 22, 2010) our invitation to co-host the training with Ruddy. Alfonso needs to confirm what Doug's rate will be for the training.

Medical Conference 2012 – Ruddy indicated that the group of people he has approached about the Medical Conference has usually set up everything in the past and gets all the benefits without sharing. This approach is not acceptable to the Leadership Committee. So

### Other Business Topics:

Quarterly finance reports are due. Joe will look into what is needed.

July 2010 is when the new officers take over. They are expected to be at both Executive Officer Training meetings. The list of the new officers will be posted on the ASQ1401 website and in the July newsletter. The newsletter to request the new officers be present in the July and August training meetings. Joe will also send out a personal invitation to the newly elected officers.

It was mentioned that many members give e-mail addresses that are from their places of employment. In most cases they can send out e-mails but their companies block incoming e-mails, so the invitations to the monthly meetings are not reaching them. The word needs to get out for tem to provide a personal e-mail address if they want to b reminded.

It was discussed that Jack Vaughn will included copies of the Leadership Committee meeting in the attendance lists so that the people participating in these meeting can use them for recertification points.

#### The next Leadership

The next Leadership meeting will be held in conjunction with the Executive Officer Training meetings in July and August, see below.

#### Last workshop in March 2010:

Rajesh still needs to collect the over-all costs, money spent and monies received. He will need Hector Lugo's and Jack Vaughn's assistance.

#### Next Membership Meeting:

September will be the next regular membership meeting. The topic will be determined during the July and August Leadership/Officer Training Meetings along with the agenda for next year.

#### Executive Officer Training / Leadership Committee Meetings in July and August:

Will be at Furr's Buffet Saturday July 17 and August 21. Joe Lissberger has invited Belinda Chavez our Regional ASQ Director to the meeting in August. He will see if we have dinner on Friday evening August 20<sup>th</sup> with her at the Airport Holiday Inn.

Ruddy is to make reservations for her at the Airport Holiday Inn.

She has accepted the invitation. Per her e-mail July 5<sup>th</sup> "I arrive in El Paso on August 20 at 6:35 p.m. (Southwest flight 2808). My return flight leaves El Paso at 3:35 p.m. on August 21 (Southwest flight 700). I'm looking forward to visiting with all of you."

During the August 21 meeting the following needs to be discussed with Belinda:

- Better understand ASQ going to the new financial calendar starting January on January 1, 2012,

- Need to discuss how to approach people that are not members of the El Paso Section that want to get recertified (Members at Large and non-members, since the section does not receive any funds from them).

Topics for the 2010-2011 Membership meetings: Ruddy to give "Don't be fooled by Summarized Data" on January 12, 2011, 2<sup>nd</sup> Wednesday of the month

Minutes by: Steven Schafer