

ASQ SECTION 1401 EXECUTIVE COMMITTEE MEETING

August 22, 2009

8:00 am – 12:00 pm

Location: Housing Authority of the City of El Paso

PRESENT

Rebecca Diaz

Rudy Kittlitz, Jr.

Joe Lissberger

Hector Lugo

Tom Nieman

Lisandra Piper

Steve Schafer

Rajesh Tahiliani

Fernando Urbina

Jack Vaughan



submitted by: Lisandra Piper

ITEMS DISCUSSED



- **CONFERENCE IN DENVER, CO.**

Section 1401 members received an e-mail from Belinda Chavez requesting that we send our Chairperson, Joe Lissberger, to Denver, Co. for the ASQ Ideas To Action Gathering (ITAG) event to be held October 17 & 18, 2009. ASQ will pay for the hotel and meals, and we will pay for the cost of transportation which may be reimbursed at a later date if we register through the program.

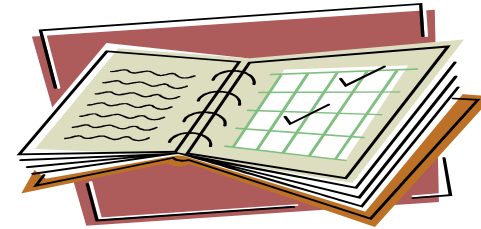
This meeting will be a platform for ideas on how to retain current membership. In the past two (2) years, Region 1400 has managed to retain about 80% of its members. Older memberships have dropped dramatically by approximately 40%, which may be attributed to the economic downturn. New memberships have increased by only 12%.

This poses a very serious situation for Sections that retain 5% or less membership because their charters may be revoked.

Mr. Lissberger solicited a volunteer to proctor the certification testing while he is in Denver. Volunteers must contact Mr. Lissberger by the end of next week. Rudy Kittlitz, Jr. stated that if no one else volunteered by the time Mr. Lissberger leaves for the conference, he would proctor the test. Proctors for exams may not take the exam themselves until after 18 months.

Motions to accept sending Mr. Lissberger to this conference were made by Jack Vaughan and Rudy Kittlitz, Jr. Majority ruled with one (1) vote opposed.

ITEMS DISCUSSED



- **YEAR-ROUND MEETING PLACE**

The consensus as to why we have had such low turn-out to the regular monthly meetings is that the meeting places changed frequently, causing confusion among our members. Brenda McBride had suggested we meet on the westside as well so that other members would not have to drive so far to the meetings.

Ms. Diaz stated she would meet with the manager at Furr's Buffet on I-10 @ Zaragosa to confirm this location as our year-round meeting spot.

- **FINANCIAL REPORT**

Hector Lugo presented the committee with the following financial information:

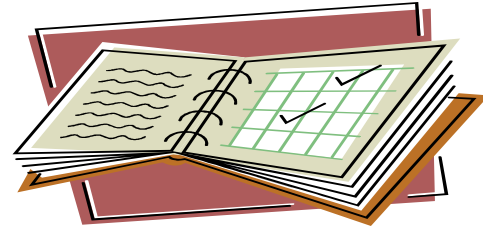
<input type="checkbox"/>	<i>Money Market Account Balance</i>	<i>\$21,900.13</i>
<input type="checkbox"/>	<i>Local Bank Account Balance</i>	<i>\$ 5,250.00</i>
<input type="checkbox"/>	<i>Petty Cash Balance</i>	<i>\$ 10.00</i>

Rajesh Tahiliani stated that the financial statement for Section 1401 was sent to headquarters and received on August 10, 2009.

- **NOMINATION COMMITTEE CHAIRPERSON**

Lisandra Piper has agreed to be the Nomination Committee Chairperson for 2009/2010.

ITEMS DISCUSSED



- **LIST OF SCHEDULED TOPICS & SPEAKERS**

A list of topics and guest speakers was disseminated to the committee. Please refer to that list for topics, names, and dates.

Ms. Piper will e-mail Tom Nieman, Rebecca Diaz and Jack Vaughan the e-mail she received confirming Douglas Montgomery's agreement to host the upcoming conference on March 25-26, 2010. Mr. Nieman and Ms. Diaz will make a joint effort to organize the conference.

Several extra Executive Committee meetings will be held in preparation for the conference, the first of which will be a breakfast meeting on Saturday, September 26, 2009, at 8:00 am at the Airport Holiday Inn.

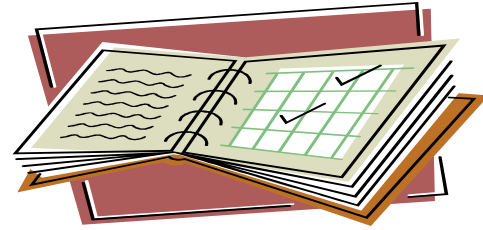
- **NEWSLETTER**

Steve Schafer and Kim Pries will work diligently to present the monthly newsletter by the first (1st) week of each month. Additional information/articles submitted after this deadline may be sent to Jack Vaughan to appear later on the website. Mr. Schafer suggested that any e-mails in connection with the newsletter be sent directly to him for tracking of updates.

- **CONTACT UTEP DEAN**

Mr. Tahiliani will contact the dean at UTEP before the regular monthly meeting in September in an attempt to increase student enrollment in membership and conferences.

ITEMS DISCUSSED



- **2010 CONFERENCE WITH DOUGLAS MONTGOMERY**

Hector Lugo stated that it is imperative at this time for Mr. Nieman to request Dr. Montgomery provide us with his contract, to include all fees, in order to plan the conference. Fernando Urbina will be responsible for the publicity and will provide periodic updates to the committee.

- **2011 CONFERENCE PLANNING**

Mr. Kittlitz recommended planning for the 2011 conference to begin in September 2010. This will allow us to secure guest speakers well in advance for future speaking engagements.

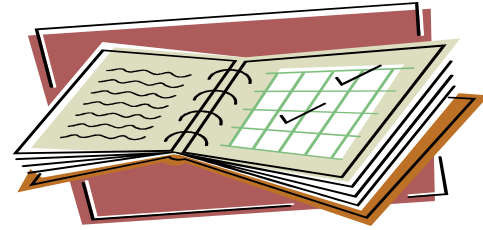
Suggested guest speakers for the 2011 Annual Conference:

- *Richard (Dick) Schoenberger - Production Operations and Supply Chain. Mr. Tahiliani will contact him.*
- *Jim Womack – Lean. Author of “The Machine That Changed the World”. Mr. Lugo will contact him.*

- **NEW TREASURER**

Since Mr. Lugo has served two (2) consecutive years as Treasurer, the committee must seek a replacement. It was suggested Mr. Urbina be trained by Mr. Lugo to possibly fill this position. Mr. Lugo was presented with a fine writing instrument for his two years of dedicated service as Treasurer, and heartily thanked by all members. Thanxxx, Hector!

ITEMS DISCUSSED



- ***PARTNERS IN EDUCATION***

The committee agreed to continue with the Science Fair Program at three (3) schools:

- ❖ *Canyon Hills Middle School*
- ❖ *Terrace Hills Middle School*
- ❖ *Nolan Richardson Middle School*

Scholarships (Savings Bonds) may be awarded to winners for up to \$100 per scholarship, with a \$750 maximum in total awards. Any single award over \$100 shall require pre-approval from the executive committee. Winners will be required to give a brief presentation of their science projects during April, May, or June in order to receive the Savings Bonds. Motions to accept made by Steve Schafer and Rudy Kittlitz, Jr., and unanimous by all committee members present.

Also, we will initiate a Student Section for ASQ Section 1401 at the Early College High School Program at Trans Mountain. Motions to accept made by Steve Schafer and Rudy Kittlitz, Jr., and unanimous by all committee members present.

We will continue with the Christmas party choir event. School liaisons or principals will be contacted on a rotating schedule for this enjoyable time of dinner and entertainment. The Section will pay for the children's and music leader's meals.