

Minutes of ASQ Section 1401 Leadership Committee Meeting
Saturday, 2010 November 13 at Holiday Inn-Airport 6655 Gateway West
8 AM to 12 Noon MDT

Position	Name	e-mail Address	Attended	
			Yes	No
Section Chair	Joseph Lissberger	jllissber@elp.rr.com		X
V-Chair	Steven Schafer	spikeguate@sbcglobal.net	X	
Secretary	Rudolf Kittlitz	rgke300@hughes.net		X
Treasurer	Hector Lugo	h7tetor@hotmail.com	X	
Auditing Chair	Rajesh Tahiliani	RTahiliani@utep.edu	X	
Assistant Auditing Chair	Miguel Vargas-Cortes	miguel.vargascortes@gmail.com		X
Membership Chair	Joseph Lissberger	jllissber@elp.rr.com		X
Nomination Chair	Miguel Vargas-Cortes	miguel.vargascortes@gmail.com		X
Certification/Examining Chair	Brenda McBride	bmcbride@bloodsystems.org	X	
Education Chair	Alfonso Enriquez	alfonso.enriquez@att.net		X
Internet Liaison Chair	Jack Vaughn	jvaughn@utep.edu	X	
Newsletter Chair	Kim Pries	jpries1@elp.rr.com		X
Program/Plans Chair	Rebecca Diaz	rdiaz@enturia.com		X
Publicity Chair	Fernando Urbina	furbina@sewsus.com		X
Recertification Chair	Steven Schafer	spikeguate@sbcglobal.net	X	
Refresher Classes Chair	Hector Lugo	h7tetor@hotmail.com	X	
Student Section Chair	Rajesh Tahiliani	RTahiliani@utep.edu	X	
Workshop Chair	Octavio Cervantes	cervante@spectrumcontrol.com	X	
Senior Consultant	Rudy Kittlitz	rgke300@hughes.net		X

Quorum Required: Minimum of two section elected officers and twenty-five percent of rest of Leadership Com.

- 2 (Brenda in for Rudy)+ 0.25 x [2 + 17] = 6.25 = 7

Quorum was established and Steven called the meeting to order at 8:25 AM.

Minutes of October 16 LC Meeting accepted

Treasurer's Report – Hector Lugo (e-mailed report10/25/10)

Chase Bank Checking Account: \$9369.36
PNC Institutional Investments: \$25,131.35

Chase Bank Checking Account currently has \$5538.86 & PayPal has \$3815.

Jack transferred \$2000.00 from Pay Pal to Chase account during the meeting (so checking account would not go below \$5000.00 which is the required balance that needs to be kept without incurring charges) so Chase Account currently has \$7538.86.

Report filed for audit

Committee Reports

- March 2011 Workshop –
 - Octavio Cervantes – met with Fernando; Plan to contact TV station; contact AMAC; plan on attending ASQ 1429 (Juarez section) meeting & get word to Technological de Monterrey
 - Jack to supply a 1 page colored flier (25) for Octavio to use in publicizing event
 - Jack noted that flier with link to registration page is located at <http://asq1401.org/stat.htm>
 - Hector will forward e-mail contacts for Juarez section to Octavio to follow up with and suggested to look into El Paso Times & Maquilla newspapers. Suggested he talk to Alfonso to see what he did last year.

- Rajesh- Hilton Garden Inn is tentative – they hold the rooms and he needs to get back with them 2 weeks prior to event; Need to meet with Dr. Johnson for the room (312) – do not anticipate a problem
- Motion by Jack: Board members who are actively working on workshop and who are unemployed (or seriously under-employed) will be allowed to register for a fee of \$50.00 .
 - Motion seconded by Hector; motion passed
- Newsletter – Kim Pries
 - Newsletter finalized during meeting and will be e-mailed out by Jack
- Program 2010-11 – Rebecca Diaz (not present)
 - Jack has secured David Cuthbertson, Special Agent in Charge of the FBI’s El Paso Division to speak. Topic: Quality in Law Enforcement and situation in Juarez and effect on El Paso
 - December meeting will be December 15th and the Choir from Nolan Richardson Middle School will provide the entertainment for the evening.
 - Rudy will present “Don’t be fooled by summarized data” at the January 12th meeting
- Publicity – Fernando Urbina (not present)
 - See March 2011 workshop notes above
- Recertification – Steven Schafer
 - Information in November Newsletter
- Refresher Classes – Hector Lugo
 - No requests have been received
- Student Section – Rajesh Tahiliani
 - Had two confirmed plant tours that were then cancelled (Coca Cola & Fed Ex) and it is now too late to re-schedule
 - No applications despite repeated announcements for the Scholarship fund
- Certification-Examining - Brenda McBride
 - 17 Examinees are scheduled for the December 4th certification exams to be held at United Blood Services

Unfinished Business

New Business

- 1401 Policies and Procedures – to be discussed at next LC meeting December 10. Examples were handed out at October 16 meeting

Announcements

Next Regular LC meeting on December 10 at Holiday Inn-Airport in the Cactus Room starting at 8 AM.

With no further business, the LC meeting was adjourned by Steven at 10:02 AM.