

ASQ 1401
LEADERSHIP COMMITTEE MEETING
Holiday Inn Hotel – Airport
February 13, 2010
8:00 am – 10:10 am

In attendance: Rebecca Diaz, Rudy Kittlitz, Jr., Joe Lissberger, Tom Nieman, Lisandra Piper, Steve Schafer, Rajesh Tahiliani, Jack Vaughn



Submitted by: Lisandra Piper

Sun Country Science Fair

The annual Sun Country Science Fair will be held on February 27, 2010, from 2:00 pm – 5:00 pm. Mr. Tahiliani volunteered to represent ASQ Section 1401 as a project judge.

Section Operating Agreement

ASQ Sections will no longer have executive committees; they will now be known as Leadership Committees. Each Leadership Committee must meet a quorum to hold meetings, which will consist of at least 2 elected officers (any two of the following: Chair, Vice-Chair, Secretary, Treasurer) and a minimum of 25% of the Section’s membership.

Increased Participation

We should make personal contacts with guests and members to encourage more participation in regular monthly meetings and special projects. It was noted that several members have stopped going to regular meetings because of the topics presented.

Upcoming Elections for 2010-2011

The following are nominees for elected positions:

- Chair Tom Nieman
- Vice-Chair Steve Schafer
- Secretary Lisandra Piper
- Treasurer Joe Lissberger

Ms. Piper will prepare a nominations sheet to be presented as a business item at the regular monthly meeting to be held on Wednesday, February 17, 2010. The sheet will notify the membership that the nominees will be elected by consensus unless someone has a “write-in” name for the ballot. Mr. Vaughn will add the nominations to the newsletter and Ms. Piper will notify ASQ headquarters of the elections by April 1, 2010.

Annual Conference

This year's annual conference will be a DOX Workshop presented by statistical expert and author Douglas Montgomery. A welcome dinner for Mr. Montgomery will be held at the Sunland Park Holiday Inn at 6:30 pm on Thursday, March 25, 2010. Section 1401 will pick up the tab for all Leadership Committee members. Mr. Nieman will contact Mr. Montgomery to confirm a time to meet for dinner. The 2-day Workshop will be held on Friday and Saturday, March 26-27, 2010, at UTEP.

Current registration totals are as follows:

- ✓ Paid registration (website) 21
- ✓ Paid registration (by mail) 2
- ✓ Paid registration (personally by PHD students) 8

Mr. Montgomery's speaking fee is \$5,000. Current registration amount collected is \$10,000. Mr. Vaughn still has outstanding amounts that will be moved into the account by next week, so the total will be even higher.

Mr. Tahiliani submitted the luncheon/snack menus for both days from Sodexo which totals approximately \$,2000. Please see the menus for items/cost details. Motions to approve made by Jack Vaughn and Joe Lissberger, unanimous by the board.

Other arrangements include a possible shuttle from the hotel to UTEP, parking, and confirmation of reservations for 4 out-of-town attendees at the hotel, attendee certificates which will list gold sponsors.

The Section would like to present Mr. Montgomery with a gift of recognition. Ms. Diaz will look for a gift, perhaps a southwestern chile basket.

Projection Screen

The Section's projection screen with tripod is missing. Ms. Piper will check with her employer to see if they may have one she can purchase.

2011 Annual Conference Preparation

The El Paso Section should begin making plans for the 2011-2012 Annual Conference. Mr. Nieman will ask Mr. Montgomery if he would be available to speak on other topics.

Next Meeting

To be held Saturday, March 13, 2010, at the Holiday Inn Hotel-Airport at 8:00 a.m. We will finalize this year's conference plans and discuss plans for next year's conference.

Adjournment