

Minutes Of ASQ Section 1401 Leadership Committee Meeting
Saturday, 2010 September 11 at Holiday Inn-Airport 6655 Gateway West
8 AM to 12 Noon MDT

Position	Name	e-mail Address	Attended	
			Yes	No
Section Chair	Joseph Lissberger	jliissber@elp.rr.com	X	
V-Chair	Steven Schafer	spikeguate@sbcglobal.net	X	
Secretary	Rudolf Kittlitz	rgke300@hughes.net	X	
Treasurer	Hector Lugo	h7tetor@hotmail.com		X
Auditing Chair	Rajesh Tahiliani	RTahiliani@utep.edu	X	
Membership Chair	Joseph Lissberger	jliissber@elp.rr.com	X	
Nomination Chair	Miguel Vargas-Cortes	miguel.vargascortes@gmail.com		X
Certification/Examining Chair	Brenda McBride	bmcbride@bloodsystems.org		X
Education/Workshop Chair	Alfonso Enriquez	alfonso.enriquez@att.net		X
Education/Workshop Ass't Chair	Octavio Cervantes	cervante@spectrumcontrol.com		X
Internet Liaison Chair	Jack Vaughn	jvaughn@utep.edu	X	
Newsletter Chair	Kim Pries	jpries1@elp.rr.com		X
Program/Plans Chair	Rebecca Diaz	rdiaz@enturia.com		X
Publicity Chair	Fernando Urbina	furbina@sewsus.com		X
Recertification Chair	Steven Schafer	spikeguate@sbcglobal.net	X	
Refresher Classes Chair	Hector Lugo	h7tetor@hotmail.com		X
Student Section Chair	Rajesh Tahiliani	RTahiliani@utep.edu	X	
Senior Consultant	Rudy Kittlitz	rgke300@hughes.net	X	

Quorum Required: Minimum of two section elected officers and twenty-five percent of rest of Leadership Com.

- $2 + 0.25 \times [2 + 3 + 9] = 5.5 = 6$

Quorum was established and Joe called the meeting to order at 8:50 AM.

Minutes of August 21st LC Meeting accepted

Unfinished Business

1. The complete and audited **Greater El Paso ASQ Section 1401 Annual Financial Report** was faxed to ASQ on 8/26 and an e-mail acknowledgement from Ms Bev Synagogue was received on 8/31.
2. The **Greater El Paso ASQ Section 1401 Section Operating Agreement [SOA]** was signed by the Secretary on 8/23 and mailed to the Chairman who forwarded it on 8/26 to ASQ c/o Ms Jessie Schultz
3. An outline for the March 2011 Workshop on Practical Statistics brochure was reviewed in detail from the DRAFT that was sent by Rudy to the LC in mid-July. The updated version has been posted by Jack as Mar2011_WS_10JI19 (2), but it is not finalized yet. Rajesh will contact the Hilton Garden Inn, at the entrance to UTEP, by 9/25 to make necessary arrangements for rooms for the Workshop.
4. Joe has contacted an individual to be the Assistant Audit Chair, but a final decision has not been made.

New Business

1. Joe led in a discussion and formulating the Business Plan Section 1401. Jack prepared an Excel file for this document and is posted as Business Plan Section 1401.xls

2. The 2010-11 Budget is due to ASQ by October 1, but the Treasurer was not present to lead in preparing it. This will be an agenda item for a Special LC Meeting.
3. Recognizing the urgent need to finalize the March 2011 Brochure along with items associated with the WS and to prepare the 2010-11 Budget Joe will call a Special LC Meeting for **9/25**. **NOTE** for a Special called meeting, the Agenda has to be sent several days before the meeting and **only** the Agenda items listed can be discussed and acted upon. Thus if anyone believes other items need to be acted upon, those should be transmitted to Joe before he issues the Special LC Meeting Agenda.
4. Next Regular LC meeting to be on October 16th at Holiday Inn-Airport in the Cactus Room starting at 8 AM.
5. With no further business, the LC meeting was adjourned by Joe at 11:59AM.